

Office Use Only  
License Number: \_\_\_\_\_

**CONTRACTOR LICENSE APPLICATION**

**LICENSE HOLDER NAME:** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**COMPANY ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**BUSINESS PHONE:** \_\_\_\_\_ **CELL PHONE:** \_\_\_\_\_

**FAX:** \_\_\_\_\_ **ALTERNATE PHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**TYPE OF WORK / BUSINESS:** \_\_\_\_\_

Circle the type of contractor license for which you are applying: (staff will not complete for you)

- |                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|
| - Class A<br>General | - Class B<br>General | - Class C<br>General | - Class D<br>General |
| - Master Electrician | - Master Mechanical  | - Master Plumber     |                      |

**Or SPECIAL TRADES: CLASS 'S' (circle one please)**

- |  |                                 |
|--|---------------------------------|
| - Foundation & Flatwork                      | - Site Utility                  |
| - Elevator                                   | - Siding/Windows/Framing        |
| - Non-Specialist ( <i>provisional only</i> ) | - Sign                          |
| - Fire Protection/Alarms                     | - Excavation/Landscaping/ Pools |
| - Towers                                     | - Roofing                       |

Total Years Experience: \_\_\_\_\_

Other City/Counties you possess a license for similar work: \_\_\_\_\_

I understand that Paola, Kansas has adopted the 2006 Edition of the IBC, IRC, IMC, IPC, IFGC, IWUIC, IECC, IPSDC, ICCPC, ICCEC, IFC, and the 2005 Edition of the NEC, and the applicant further agrees to comply with these requirements and all other applicable local, state and federal regulations. To the best of my knowledge, the above information is true and correct.

**Please note** that an **ORIGINAL** certificate of insurance is required to be submitted with all applications for contractor licenses. Applicants for Class A, B, C, Master Electrician, Plumbing, Mechanical and Roofing shall submit certification test results, if available.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**LICENSE AND REGISTRATION FEES**  
**Pursuant to Paola Municipal Code Section 500.100**

Class A General Contractor .....	\$150.00
Class B General Contractor .....	\$150.00
Class C Residential General Contractor .....	\$150.00
Electrical Contractor.....	\$150.00
Plumbing Contractor .....	\$150.00
Mechanical Contractor .....	\$150.00
*Class S, Non-Specialist provisional .....	\$150.00
Class S, Special Trades Contractor.....	\$100.00
** <i>Early Renewal (PRIOR TO JANUARY 31<sup>st</sup>)</i>	
.....	\$25.00 CREDIT

All contractor license expire December 31<sup>st</sup>

For each additional license holder in the same license classification, a fee of \$50 will apply for the license fee. An application form and all applicable documentation shall be submitted.

For contractors holding multiple classifications of licenses, the first shall be at the full license amount, with additional licenses for same licensee being \$50 per license.

**Faxed certificates of insurance will NOT be accepted. An original certificate of insurance shall be received prior to a license being issued.**

When insurance coverage expires the license shall be considered to expire by limitation and notice will be sent to the license holder. The license will not be reinstated until an original certificate of insurance as required by Section 4-405 of this code has been submitted and a reinstatement fee in accordance with Table 4-411 is paid.

**Any construction permits that the license holder possesses shall be considered to be null and void when the holder of the license or one of the designated contractors on the construction project authorized by a construction permit has expired or when insurance coverage has lapsed.**

\*Penalization for working in the City of Paola without a required contractor's\* license will result in double fee of the contractor's license and building permit.

